



**Sonoma County Fire District Board of Directors**

**Regular Board Meeting Agenda**

**Tuesday March 16, 2021 5:00PM**

Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

**Pursuant to the Governor of California's Executive Order N-25-20**

**Dated March 12, 2020**

**This meeting will be held via teleconference (information below)**

**1-301-715-8592**

**Meeting ID: 916 9483 0832**

**Join Zoom Meeting**

**<https://zoom.us/j/91694830832>**

Thank you for supporting our COVID-19 precautions.

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*The Board meeting agenda and all supporting documents are available for public review at 8200 Old Redwood Highway, Windsor, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 8200 Old Redwood Hwy, Windsor, during normal business hours and on the website at [www.sonomacountyfd.org](http://www.sonomacountyfd.org). Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.*

*In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Executive Assistant Kathy Washington at the District Office at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Klick

Vice President Tognozzi

Director So

Secretary/Treasurer Weaver

Director Hamann

Director Treanor

Director Briare

**REPORT OUT ON CLOSED SESSION**

1. February 16, 2021

**OPEN TIME FOR PUBLIC EXPRESSION**

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

**AGENDA ADJUSTMENTS**

*An opportunity for the Board President to approve adjustments to the current agenda.*



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**PRESENTATION**

*Recognition of Shawn Dolan for his actions in preventing a fire spread in a home fire and to helping the resident (and her dog) get out safely.*

**SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT**

*An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.*

**DIRECTOR REPORTS**

*An opportunity for Directors to report on their individual activities related to District business.*

**FIRE CHIEF'S REPORT**

*Chief Heine will report on District administration and operations.*

**CONSENT CALENDAR ITEMS**

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.*

1. Approve the minutes from the February 16, 2021 Regular Board of Directors Meeting
2. Approve bills and payables for February 2021.

**ACTION ITEMS**

**1. APPOINT NEGOTIATORS TO NEGOTIATE A MOU BETWEEN SCFD AND SONOMA COUNTY PROFESSIONAL FIREFIGHTERS-LOCAL 1401**

*The Board will consider appointing negotiators to negotiate a Memorandum of Understanding between the Sonoma County Fire District and the Sonoma County Professional Firefighters-Local 1401 for wages and benefits.*

**2. PUBLICLY AVAILABLE PAY SCHEDULES PER GOV. CODE SECTION 20636 (b)(1) AND CCR 570.5**

*The Board will consider approving the publicly available pay schedules required by Government Code Section 20636 (b)(1) and CCR 570.5.*

**COMMITTEE REPORT**

1. Standing Committee: Finance Committee

**FINANCIAL REPORTS**



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**COMMUNICATIONS**

**CLOSED SESSION**

1. Anticipated Litigation (two cases) (Government Code Section 54956.9(b)).
2. Conference with Labor Negotiators (Government Code Section 54957.6)
  - a. Agency designated representative: As identified in Action Item #1
  - b. Represented employees: International Association of Firefighters, Local 1401, Sonoma County Professional Firefighters Association

**REPORT OUT ON CLOSED SESSION WILL BE AT OPEN MEETING ON APRIL 20, 2021**

**ADJOURNMENT**





**Sonoma County Fire District Board of Directors  
Regular Board Meeting Minutes  
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**CALL TO ORDER**

Klick called meeting to order at 5:00

Present for Staff: Chief Heine, Bolduc, Washington, Gustafson, Busch, Flowers

Present for Counsel: Adams

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Klick-present

Director Treanor-present

Vice President Tognozzi-present Secretary/Treasurer Weaver-present

Director So-present

Director Hamann-present

Director Briare-present

**REPORT OUT ON CLOSED SESSION**

January 19, 2021- Direction was provided by Counsel and no action was taken.

**OPEN TIME FOR PUBLIC EXPRESSION**

None

**AGENDA ADJUSTMENTS**

None

**SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT**

*An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.*

**President Estes reported that Paramedic recruitment is still in progress. He also commented on the enclosed letter to the packet regarding Engineer Eligh Smits and his assistance to the community member. Amazing and selfless act of kindness.**

**DIRECTOR REPORTS**

None

**FIRE CHIEF'S REPORT**

Chief Heine reviewed the activities of the crews and the events over the month. He highlighted the station 6 construction is underway; the LAFCO meeting regarding the annexation of Forestville FPD





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is now in March; we will be releasing the RFQ; contract with REACH is in progress and will be ready for review soon; Standard of Cover should be completed soon; New OES deployment to PVH for a 14-day assignment is complete and was successful; high call volume, 840 in the month of January; Volunteer academy is in progress after a delay due to COVID restrictions; 4 EMT personnel are assisting law enforcement with COVID vaccines; Measure B; We hope to post for filling the position of EMS Division Chief and Community Outreach Specialist very soon.

#### CONSENT CALENDAR ITEMS

A motion by Treanor and a second by Briare approved the minutes from the January 19, 2021 regular board meeting and bills and payables for month of January 2021. 7-0-0

#### ACTION ITEMS

1. **RESOLUTION 2021-04 CONFIRMING ADMINISTRATIVE CORRECTIONS TO THE SONOMA COUNTY FIRE DISTRICT FIRE IMPACT FEE NEXUS STUDY AND REQUESTING THAT THE SONOMA COUNTY BOARD OF SUPERVISORS AND TOWN OF WINDSOR COUNCIL ADOPT AND IMPLEMENT THE PROPOSED FIRE IMPACT FEE PROGRAM ON BEHALF OF THE DISTRICT**

*The Board will consider adopting Resolution 2021-04 confirming administrative corrections to the Sonoma County Fire District fire impact fee nexus study and requesting that the Sonoma County Board of Supervisors and Town of Windsor Council adopt and implement the proposed fire impact fee program on behalf of the District.*

**A motion by Briare and a second by So adopted Resolution 2021-04. 7-0-0 Roll call vote taken.**

**Public comment was made stating that they thought the fees were not accurately captured and their concerns were addressed by Legal and Chief officers.**

2. **RESOLUTION 2021-05 SUPPORTING AND ENDORSING SONOMA COUNTY MEASURE B, THE PROPOSED WEST COUNTY TRANSIENT OCCUPANCY AREA TAX ON THE MARCH 2, 2021 BALLOT**

*The Board will consider adopting Resolution 2021-05, supporting and endorsing Sonoma County Measure B, the proposed West County transient occupancy area tax on the March 2, 2021 ballot.*

**A motion by Weaver and a second by Briare adopted Resolution 2021-05. 7-0-0 Roll call vote taken.**



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**3. RESOLUTION 2021-06 AUTHORIZING AN AMENDMENT TO THE CALPERS CONTRACT**

*The Board will consider adopting Resolution 2021-06, authorizing an amendment to the CalPERS contract, acknowledge compliance with Government Code Section 7507 and certify final action of governing body.*

**A motion by Briare and a second by Weaver adopted Resolution 2021-06. 7-0-0 Roll call vote taken.**

**4. RESOLUTION 2021-07 SURPLUS PROPERTY**

*The Board will consider adopting Resolution 2021-07 declaring equipment and trailer as surplus.*

**A motion by Treanor and a second by Hamann adopted Resolution 2021-07. 7-0-0 Roll call vote taken.**

**5. AMENDMENT TO THE AGREEMENT FOR SERVICES CONTRACT WITH KITCHELL CEM FOR PROJECT AND CONSTRUCTION MANAGEMENT SERVICES**

*The Board will consider authorizing Chief Heine to execute an amendment to the agreement for services with Kitchell CEM for project and construction management services related to the Mountain Station 6 project.*

**A motion by Briare and a second by So approved the amendment to the Kitchell agreement. 7-0-0 Roll call vote taken.**

**6. BROWN ACT COMPLIANCE POLICY**

*The Board will consider adopting the Brown Act Compliance Policy.*

**A motion by Treanor and a second by Tognozzi adopted the Brown Act Compliance Policy. 7-0-0 Roll call vote taken.**

**7. BOARD TO CONSIDER CREATING AN AD HOC COMMITTEE FOR FACILITIES**

*The Board will consider creating an ad hoc committee for facilities.*

**The Board decided on Klick, Tognozzi and Weaver to be on the FACILITY AD HOC committee.**



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**COMMITTEE REPORT**

1. Standing Committee: Finance Committee- Meeting scheduled for March

**FINANCIAL REPORTS**

**Enclosed**

**COMMUNICATIONS**

**Enclosed**

**CLOSED SESSION**

Anticipated Litigation (two cases) (Government Code Section 54956.9(b)).

**Entered into closed session at 6:11**

**REPORT OUT ON CLOSED SESSION WILL BE AT OPEN MEETING ON MARCH 16, 2021**

**ADJOURNMENT**

**6:30**

  
Kathy Washington- Secretary to the Board



1:47 PM  
03/11/21

## Sonoma County Fire District Transaction List by Vendor February 2021

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>49er Communications, Inc.</b>							
Bill	02/23/20:		Invoice # 57425	Accounts Payable		6040 Co...	-1,425.00
Bill Pmt -Ch...	02/23/20:	5159	Invoice # 57425	105-Summit- Che...		Account...	-1,425.00
<b>AFLAC</b>							
Bill	02/23/20:		Account # XG289	Accounts Payable		5910 Per...	-2,094.06
Bill Pmt -Ch...	02/23/20:	5160	Account # XG289	105-Summit- Che...		Account...	-2,094.06
<b>Air Exchange Inc</b>							
Bill	02/09/20:		Invoice # 91603970	Accounts Payable		6180 Ma...	-80.46
Bill Pmt -Ch...	02/09/20:	5104	Invoice # 91603970	105-Summit- Che...		Account...	-80.46
<b>AT&amp;T</b>							
Bill	02/16/20:		Account# 707 53...	Accounts Payable		7320 Util...	-477.21
Bill	02/16/20:		Account # 707-94...	Accounts Payable		-SPLIT-	-951.00
Bill Pmt -Ch...	02/16/20:	5131	Account# 707 53...	105-Summit- Che...		Account...	-477.21
Bill Pmt -Ch...	02/16/20:	5151	Account # 707-94...	105-Summit- Che...		Account...	-951.00
<b>AT&amp;T/Calnet3</b>							
Bill	02/16/20:		Account# 939105...	Accounts Payable		7320 Util...	-31.20
Bill Pmt -Ch...	02/16/20:	5155	Account# 939105...	105-Summit- Che...		Account...	-31.20
<b>Battery Systems, Inc.</b>							
Bill	02/02/20:		Invoice # 6348844	Accounts Payable		6140 Ma...	-175.20
Bill Pmt -Ch...	02/02/20:	5075	Invoice # 6348844	105-Summit- Che...		Account...	-175.20
<b>Bay Alarm</b>							
Bill	02/23/20:		Account # 1425428	Accounts Payable		6180 Ma...	-185.73
Bill Pmt -Ch...	02/23/20:	5161	Account # 1425428	105-Summit- Che...		Account...	-185.73
<b>Bennett Valley Ace Hardware</b>							
Bill	02/16/20:		Acct # 2334	Accounts Payable		6880 Sm...	-28.76
Bill Pmt -Ch...	02/16/20:	5132	Acct # 2334	105-Summit- Che...		Account...	-28.76
<b>Blomberg &amp; Griffin</b>							
Bill	02/16/20:		Invoice # 10673	Accounts Payable		6630 Au...	-495.00
Bill Pmt -Ch...	02/16/20:	5133	Invoice # 10673	105-Summit- Che...		Account...	-495.00
<b>C I T</b>							
Bill	02/23/20:		Invoice # 37170786	Accounts Payable		6820 Re...	-189.44
Bill Pmt -Ch...	02/23/20:	5162	Invoice # 37170786	105-Summit- Che...		Account...	-189.44
<b>CAL-PERS</b>							
Check	02/08/20:	EFT		107-Summit- Pay...		-SPLIT-	-529.55
Check	02/08/20:	EFT		107-Summit- Pay...		-SPLIT-	-468.76
Check	02/08/20:	EFT		107-Summit- Pay...		-SPLIT-	-1,309.92
Check	02/08/20:	EFT		107-Summit- Pay...		-SPLIT-	-53,837.67
Check	02/26/20:	EFT		107-Summit- Pay...		-SPLIT-	-148,325.32
<b>CAL FIRE</b>							
Bill	02/09/20:		Invoice # FS-LAR...	Accounts Payable		7120 Tra...	-750.00
Bill Pmt -Ch...	02/09/20:	5105	Invoice # FS-LAR...	105-Summit- Che...		Account...	-750.00
<b>CAL Pers 457 Supplemental Income Plan</b>							
Check	02/11/20:	EFT		107-Summit- Pay...		-SPLIT-	-16,892.97
Check	02/11/20:	EFT		107-Summit- Pay...		-SPLIT-	-16,892.97
Check	02/25/20:	EFT		107-Summit- Pay...		-SPLIT-	-17,096.53
<b>California American Water</b>							
Bill	02/16/20:		Account # 1015-2...	Accounts Payable		7320 Util...	-137.61
Bill Pmt -Ch...	02/16/20:	5134	Account # 1015-2...	105-Summit- Che...		Account...	-137.61
<b>Calumet Branded Products, LLC</b>							
Bill	02/02/20:		Invoice # 91669938	Accounts Payable		7201 Ga...	-771.50
Bill Pmt -Ch...	02/02/20:	5076	Invoice # 91669938	105-Summit- Che...		Account...	-771.50
<b>Carr's Construction Service, Inc</b>							
Bill	02/02/20:		Station 6 Remodel	Accounts Payable		8510 Bui...	-75,047.78
Bill Pmt -Ch...	02/02/20:	5077	Station 6 Remodel	105-Summit- Che...		Account...	-75,047.78
<b>Clark Pest Control</b>							
Bill	02/02/20:		Invoice # 27535027	Accounts Payable		6140 Ma...	-140.00
Bill Pmt -Ch...	02/02/20:	5078	Invoice # 27535027	105-Summit- Che...		Account...	-140.00
Bill	02/16/20:		Invoice # 27674564	Accounts Payable		6180 Ma...	-93.00
Bill	02/16/20:		Invoice # 27683766	Accounts Payable		6180 Ma...	-85.00
Bill	02/16/20:		Invoice # 27695731	Accounts Payable		6180 Ma...	-100.00
Bill Pmt -Ch...	02/16/20:	5135	Invoice # 27674564	105-Summit- Che...		Account...	-93.00
Bill Pmt -Ch...	02/16/20:	5152	Invoice # 27683766	105-Summit- Che...		Account...	-85.00
Bill Pmt -Ch...	02/16/20:	5156	Invoice # 27695731	105-Summit- Che...		Account...	-100.00
Bill	02/23/20:		Invoice # 27663825	Accounts Payable		6180 Ma...	-84.00
Bill Pmt -Ch...	02/23/20:	5163	Invoice # 27663825	105-Summit- Che...		Account...	-84.00

**Sonoma County Fire District  
Transaction List by Vendor  
February 2021**

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Comcast</b>							
Bill	02/09/20;		Account # 93457...	Accounts Payable		7320 Util...	-902.70
Bill Pmt -Ch...	02/09/20;	5106	Account # 93457...	105-Summit- Che...		Account...	-902.70
Bill	02/23/20;		Account # 90654...	Accounts Payable		7320 Util...	-360.62
Bill Pmt -Ch...	02/23/20;	5164	Account # 90654...	105-Summit- Che...		Account...	-360.62
<b>Comcast Business</b>							
Bill	02/02/20;		Account # 8155 3...	Accounts Payable		7320 Util...	-163.92
Bill Pmt -Ch...	02/02/20;	5079	Account # 8155 3...	105-Summit- Che...		Account...	-163.92
Bill	02/09/20;		Account # 8155 3...	Accounts Payable		7320 Util...	-168.95
Bill	02/09/20;		Account # 8155 3...	Accounts Payable		7320 Util...	-457.65
Bill Pmt -Ch...	02/09/20;	5128	Account # 8155 3...	105-Summit- Che...		Account...	-168.95
Bill Pmt -Ch...	02/09/20;	5130	Account # 8155 3...	105-Summit- Che...		Account...	-457.65
Bill	02/16/20;		Account # 8155 3...	Accounts Payable		7320 Util...	-232.00
Bill Pmt -Ch...	02/16/20;	5136	Account # 8155 3...	105-Summit- Che...		Account...	-232.00
Bill	02/23/20;		Account # 8155 3...	Accounts Payable		7320 Util...	-242.56
Bill Pmt -Ch...	02/23/20;	5181	Account # 8155 3...	105-Summit- Che...		Account...	-242.56
<b>CoreLogic</b>							
Bill	02/09/20;		Invoice # 82063973	Accounts Payable		6457 Co...	-137.50
Bill Pmt -Ch...	02/09/20;	5107	Invoice # 82063973	105-Summit- Che...		Account...	-137.50
<b>County of Sonoma Human Resources</b>							
Bill	02/02/20;		Invoice # RAB 658	Accounts Payable		5929- R...	-717.64
Bill Pmt -Ch...	02/02/20;	5080	Invoice # RAB 658	105-Summit- Che...		Account...	-717.64
<b>CrewSense, LLC</b>							
Bill	02/09/20;		Invoice# 0019346	Accounts Payable		6457 Co...	-99.99
Bill Pmt -Ch...	02/09/20;	5108	Invoice# 0019346	105-Summit- Che...		Account...	-99.99
<b>Daily Dispatch</b>							
Bill	02/23/20;		Invoice # 001302	Accounts Payable		6463 Re...	-280.00
Bill Pmt -Ch...	02/23/20;	5165	Invoice # 001302	105-Summit- Che...		Account...	-280.00
<b>Dean Crothers</b>							
Bill	02/23/20;		February	Accounts Payable		6501 Ab...	-720.00
Bill Pmt -Ch...	02/23/20;	5166	February	105-Summit- Che...		Account...	-720.00
<b>Department of Justice Accounting Office</b>							
Bill	02/23/20;		Invoice # 478605	Accounts Payable		6500 Pro...	-32.00
Bill Pmt -Ch...	02/23/20;	5167	Invoice # 478605	105-Summit- Che...		Account...	-32.00
<b>Dynamic Truck Repair</b>							
Bill	02/02/20;		Invoice #1828	Accounts Payable		6140 Ma...	-499.56
Bill Pmt -Ch...	02/02/20;	5081	Invoice #1828	105-Summit- Che...		Account...	-499.56
<b>FAIRA</b>							
Bill	02/16/20;		Invoice # 2020-23D	Accounts Payable		6140 Ma...	-3,672.83
Bill Pmt -Ch...	02/16/20;	5137	Invoice # 2020-23D	105-Summit- Che...		Account...	-3,672.83
<b>FDAC EBA</b>							
Bill	02/16/20;		Invoice # FDAC0...	Accounts Payable		-SPLIT-	-297,839.30
Bill Pmt -Ch...	02/16/20;	5138	Invoice # FDAC0...	105-Summit- Che...		Account...	-297,839.30
<b>Ferrellgas</b>							
Bill	02/23/20;		Account # 23429...	Accounts Payable		7201 Ga...	-1,918.53
Bill Pmt -Ch...	02/23/20;	5168	Account # 23429...	105-Summit- Che...		Account...	-1,918.53
<b>Fire Safety Supply, Inc</b>							
Bill	02/09/20;		Invoice # 22559	Accounts Payable		6140 Ma...	-218.25
Bill Pmt -Ch...	02/09/20;	5109	Invoice # 22559	105-Summit- Che...		Account...	-218.25
<b>Fishman Supply Co.</b>							
Bill	02/02/20;		Customer # 16444	Accounts Payable		6084 Ja...	-658.06
Bill Pmt -Ch...	02/02/20;	5082	Customer # 16444	105-Summit- Che...		Account...	-658.06
<b>Garland/DBS, Inc.</b>							
Bill	02/16/20;		Invoice # 427852...	Accounts Payable		8510 Bui...	-10,247.56
Bill Pmt -Ch...	02/16/20;	5139	Invoice # 427852...	105-Summit- Che...		Account...	-10,247.56
<b>Garrett Hardware of Windsor</b>							
Bill	02/02/20;		Invoice # 852812	Accounts Payable		6880 Sm...	-307.23
Bill Pmt -Ch...	02/02/20;	5083	Invoice # 852812	105-Summit- Che...		Account...	-307.23
<b>GCR Tires</b>							
Bill	02/09/20;		Account # 199504	Accounts Payable		6140 Ma...	-941.19
Bill Pmt -Ch...	02/09/20;	5110	Account # 199504	105-Summit- Che...		Account...	-941.19
<b>Golden State Emergency Vehicle Services</b>							
Bill	02/02/20;		Invoice# CI026562	Accounts Payable		6140 Ma...	-186.24
Bill	02/02/20;		Invoice # CI026569	Accounts Payable		6140 Ma...	-61.98
Bill Pmt -Ch...	02/02/20;	5084	Invoice# CI026562	105-Summit- Che...		Account...	-186.24
Bill Pmt -Ch...	02/02/20;	5098	Invoice # CI026569	105-Summit- Che...		Account...	-61.98
Bill	02/23/20;		Invoice # CI026804	Accounts Payable		6140 Ma...	-229.95
Bill Pmt -Ch...	02/23/20;	5169	Invoice # CI026804	105-Summit- Che...		Account...	-229.95



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Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Grainger</b>							
Bill	02/02/20:		Invoice # 978199...	Accounts Payable		6140 Ma...	-7.44
Bill Pmt -Ch...	02/02/20:	5085	Invoice # 978199...	105-Summit- Che...		Account...	-7.44
<b>IBS</b>							
Check	02/12/20:		EFT	107-Summit- Pay...		6633 Pa...	-683.60
Check	02/12/20:		EFT	107-Summit- Pay...		-SPLIT-	-229,523.09
Check	02/12/20:		EFT taxes	107-Summit- Pay...		-SPLIT-	-71,686.92
Check	02/12/20:		EFT adjustment for dd	107-Summit- Pay...		6633 Pa...	-0.01
Check	02/26/20:		EFT	107-Summit- Pay...		-SPLIT-	-238,707.72
Check	02/26/20:		EFT taxes	107-Summit- Pay...		-SPLIT-	-69,719.17
Check	02/26/20:		EFT	107-Summit- Pay...		6633 Pa...	-208.50
<b>J. Surgeon</b>							
Bill	02/02/20:		Driver/operator 1...	Accounts Payable		7120 Tra...	-177.00
Bill Pmt -Ch...	02/02/20:	5086	Driver/operator 1...	105-Summit- Che...		Account...	-177.00
<b>Jeff Davis</b>							
Bill	02/23/20:		February	Accounts Payable		6501 Ab...	-1,425.00
Bill Pmt -Ch...	02/23/20:	5170	February	105-Summit- Che...		Account...	-1,425.00
<b>John Lantz</b>							
Bill	02/02/20:		Invoice # 210218	Accounts Payable		6500 Pro...	-2,674.00
Bill Pmt -Ch...	02/02/20:	5087	Invoice # 210218	105-Summit- Che...		Account...	-2,674.00
<b>Johnston Thomas Attorneys at Law, PC</b>							
Bill	02/09/20:		Invoice # 36831	Accounts Payable		6610 Le...	-3,244.50
Bill Pmt -Ch...	02/09/20:	5111	Invoice # 36831	105-Summit- Che...		Account...	-3,244.50
Bill	02/25/20:		Invoice # 36829 ...	Accounts Payable		-SPLIT-	-11,497.50
Bill Pmt -Ch...	02/25/20:	5187	Invoice # 36829 ...	105-Summit- Che...		Account...	-11,497.50
<b>Jr's Home &amp; Auto Center</b>							
Bill	02/16/20:		Cust # 23325 Inv...	Accounts Payable		-SPLIT-	-262.95
Bill Pmt -Ch...	02/16/20:	5140	Cust # 23325 Inv...	105-Summit- Che...		Account...	-262.95
<b>Kaiser Foundation Health Plan</b>							
Bill	02/23/20:		Account # 32090...	Accounts Payable		6461 Em...	-115.00
Bill Pmt -Ch...	02/23/20:	5171	Account # 32090...	105-Summit- Che...		Account...	-115.00
<b>KME Fire Apparatus</b>							
Bill	02/09/20:		Invoice # ca 5531...	Accounts Payable		6140 Ma...	-49.94
Bill Pmt -Ch...	02/09/20:	5112	Invoice # ca 5531...	105-Summit- Che...		Account...	-49.94
Bill	02/23/20:		Invoice # ca 5550...	Accounts Payable		6140 Ma...	-161.18
Bill Pmt -Ch...	02/23/20:	5172	Invoice # ca 5550...	105-Summit- Che...		Account...	-161.18
<b>Kyocera Document Solutions Northern CA</b>							
Bill	02/09/20:		Invoice # 55E160...	Accounts Payable		6820 Re...	-38.36
Bill Pmt -Ch...	02/09/20:	5113	Invoice # 55E160...	105-Summit- Che...		Account...	-38.36
<b>L N Curtis &amp; Sons</b>							
Bill	02/02/20:		Invoice # INV448...	Accounts Payable		6881 Saf...	-1,170.57
Bill Pmt -Ch...	02/02/20:	5088	Invoice # INV448...	105-Summit- Che...		Account...	-1,170.57
<b>Lake Parts</b>							
Bill	02/09/20:		Acct # 23910 Inv...	Accounts Payable		6140 Ma...	-37.08
Bill Pmt -Ch...	02/09/20:	5114	Acct # 23910 Inv...	105-Summit- Che...		Account...	-37.08
<b>Les Schwab Tire Centers</b>							
Bill	02/09/20:		Invoice # 635004...	Accounts Payable		6140 Ma...	-1,390.63
Bill Pmt -Ch...	02/09/20:	5115	Invoice # 635004...	105-Summit- Che...		Account...	-1,390.63
<b>Life Assist, Inc.</b>							
Bill	02/02/20:		Account # 95492...	Accounts Payable		-SPLIT-	-1,898.91
Bill Pmt -Ch...	02/02/20:	5089	Account # 95492...	105-Summit- Che...		Account...	-1,898.91
<b>LubriVan Truck Svcs Inc</b>							
Bill	02/09/20:		Invoice # 228825	Accounts Payable		-SPLIT-	-2,356.43
Bill Pmt -Ch...	02/09/20:	5116	Invoice # 228825	105-Summit- Che...		Account...	-2,356.43
<b>Matheson Tri-Gas, Inc.</b>							
Bill	02/09/20:		Acct# 14265	Accounts Payable		6261 Me...	-63.90
Bill Pmt -Ch...	02/09/20:	5117	Acct# 14265	105-Summit- Che...		Account...	-63.90
<b>McKesson Medical</b>							
Bill	02/16/20:		Account # 4340274	Accounts Payable		-SPLIT-	-1,544.50
Bill Pmt -Ch...	02/16/20:	5141	Account # 4340274	105-Summit- Che...		Account...	-1,544.50
<b>North Bay Petroleum</b>							
Bill	02/02/20:		Invoice # 2223292	Accounts Payable		7201 Ga...	-1,503.08
Bill Pmt -Ch...	02/02/20:	5090	Invoice # 2223292	105-Summit- Che...		Account...	-1,503.08
Bill	02/23/20:		Invoice # 2226509	Accounts Payable		7201 Ga...	-1,700.02
Bill Pmt -Ch...	02/23/20:	5173	Invoice # 2226509	105-Summit- Che...		Account...	-1,700.02
<b>Opperman &amp; Son Inc</b>							
Bill	02/02/20:		Account # 89114 ...	Accounts Payable		-SPLIT-	-392.23
Bill Pmt -Ch...	02/02/20:	5091	Account # 89114 ...	105-Summit- Che...		Account...	-392.23



## Sonoma County Fire District Transaction List by Vendor February 2021

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Pacific Mobile Structures</b>							
Bill	02/16/20;		INV-00147239	Accounts Payable		6820 Re...	-2,145.13
Bill Pmt -Ch...	02/16/20;	5142	INV-00147239	105-Summit- Che...		Account...	-2,145.13
<b>PG&amp;E</b>							
Bill	02/02/20;		Account # 86925...	Accounts Payable		7320 Util...	-1,232.63
Bill	02/02/20;		Account # 93616...	Accounts Payable		7320 Util...	-869.17
Bill	02/02/20;		Account # 56642...	Accounts Payable		7320 Util...	-857.50
Bill Pmt -Ch...	02/02/20;	5092	Account # 86925...	105-Summit- Che...		Account...	-1,232.63
Bill Pmt -Ch...	02/02/20;	5099	Account # 93616...	105-Summit- Che...		Account...	-869.17
Bill Pmt -Ch...	02/02/20;	5103	Account # 56642...	105-Summit- Che...		Account...	-857.50
Bill	02/16/20;		Account # 86509...	Accounts Payable		7320 Util...	-2,706.03
Bill	02/16/20;		Account # 37645...	Accounts Payable		7320 Util...	-745.46
Bill Pmt -Ch...	02/16/20;	5143	Account # 86509...	105-Summit- Che...		Account...	-2,706.03
Bill Pmt -Ch...	02/16/20;	5153	Account # 37645...	105-Summit- Che...		Account...	-745.46
Bill	02/23/20;		Account # 48084...	Accounts Payable		7320 Util...	-375.93
Bill	02/23/20;		Account # 64413...	Accounts Payable		7320 Util...	-37.17
Bill	02/23/20;		Account # 07226...	Accounts Payable		7320 Util...	-1,073.29
Bill	02/23/20;		Account # 27259...	Accounts Payable		7320 Util...	-0.88
Bill Pmt -Ch...	02/23/20;	5174	Account # 48084...	105-Summit- Che...		Account...	-375.93
Bill Pmt -Ch...	02/23/20;	5182	Account # 64413...	105-Summit- Che...		Account...	-37.17
Bill Pmt -Ch...	02/23/20;	5184	Account # 07226...	105-Summit- Che...		Account...	-1,073.29
Bill Pmt -Ch...	02/23/20;	5186	Account # 27259...	105-Summit- Che...		Account...	-0.88
<b>Portola Systems Inc.</b>							
Bill	02/09/20;		Invoice # 41923	Accounts Payable		6457 Co...	-3,982.50
Bill	02/09/20;		Invoice # 41880	Accounts Payable		6457 Co...	-787.50
Bill Pmt -Ch...	02/09/20;	5118	Invoice # 41923	105-Summit- Che...		Account...	-3,982.50
Bill Pmt -Ch...	02/09/20;	5129	Invoice # 41880	105-Summit- Che...		Account...	-787.50
<b>Precision Wireless Service</b>							
Bill	02/09/20;		Invoice # 37953	Accounts Payable		8560 Eq...	-8,344.87
Bill Pmt -Ch...	02/09/20;	5119	Invoice # 37953	105-Summit- Che...		Account...	-8,344.87
<b>Quadient Leasing USA, Inc.</b>							
Bill	02/09/20;		Invoice # N87159...	Accounts Payable		6820 Re...	-248.00
Bill Pmt -Ch...	02/09/20;	5120	Invoice # N87159...	105-Summit- Che...		Account...	-248.00
<b>Randy Hanson Auto Body</b>							
Bill	02/23/20;		RO # 10940	Accounts Payable		-SPLIT-	-5,306.22
Bill Pmt -Ch...	02/23/20;	5175	RO # 10940	105-Summit- Che...		Account...	-5,306.22
<b>Recology Sonoma Marin</b>							
Bill	02/16/20;		Account # 18114...	Accounts Payable		7320 Util...	-345.48
Bill	02/16/20;		Account # 18117...	Accounts Payable		7320 Util...	-57.39
Bill	02/16/20;		Account # 18101...	Accounts Payable		7320 Util...	-420.08
Bill	02/16/20;		Account # 18102...	Accounts Payable		7320 Util...	-440.64
Bill Pmt -Ch...	02/16/20;	5144	Account # 18114...	105-Summit- Che...		Account...	-345.48
Bill Pmt -Ch...	02/16/20;	5154	Account # 18117...	105-Summit- Che...		Account...	-57.39
Bill Pmt -Ch...	02/16/20;	5157	Account # 18101...	105-Summit- Che...		Account...	-420.08
Bill Pmt -Ch...	02/16/20;	5158	Account # 18102...	105-Summit- Che...		Account...	-440.64
<b>Resolve Insurance Systems</b>							
Bill	02/09/20;		January 2021	Accounts Payable		6666- A...	-1,203.75
Bill Pmt -Ch...	02/09/20;	5121	January 2021	105-Summit- Che...		Account...	-1,203.75
<b>Salsbury Industries</b>							
Bill	02/09/20;		VOID: Invoice # 6...	Accounts Payable	X	6462- Fu...	0.00
<b>Samba Holdings, Inc.</b>							
Bill	02/09/20;		Invoice # INV005...	Accounts Payable		6500 Pro...	-124.91
Bill Pmt -Ch...	02/09/20;	5122	Invoice # INV005...	105-Summit- Che...		Account...	-124.91
<b>Santa Rosa, City of</b>							
Bill	02/02/20;		Account # 032652	Accounts Payable		7320 Util...	-138.49
Bill Pmt -Ch...	02/02/20;	5093	Account # 032652	105-Summit- Che...		Account...	-138.49
Bill	02/23/20;		Account # 006406	Accounts Payable		7320 Util...	-54.21
Bill Pmt -Ch...	02/23/20;	5176	Account # 006406	105-Summit- Che...		Account...	-54.21
<b>Sonoma County Fire Chiefs Association</b>							
Bill	02/09/20;		Membership & D...	Accounts Payable		6280 Me...	-400.00
Bill Pmt -Ch...	02/09/20;	5123	Membership & D...	105-Summit- Che...		Account...	-400.00
<b>Sonoma County Professional FF L1401</b>							
Bill	02/16/20;		January 2021	Accounts Payable		5910 Per...	-5,830.00
Bill Pmt -Ch...	02/16/20;	5145	January 2021	105-Summit- Che...		Account...	-5,830.00
<b>Standard Insurance Company</b>							
Bill	02/23/20;		Policy # 00 6483...	Accounts Payable		5931 Dis...	-2,059.00
Bill Pmt -Ch...	02/23/20;	5177	Policy # 00 6483...	105-Summit- Che...		Account...	-2,059.00

## Sonoma County Fire District Transaction List by Vendor February 2021

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Sweetwater Springs Water District</b>							
Bill	02/23/20:		Account # 27121...	Accounts Payable		7320 Util...	-81.06
Bill	02/23/20:		Account # 28029...	Accounts Payable		7320 Util...	-108.78
Bill	02/23/20:		Account # 28029...	Accounts Payable		7320 Util...	-120.09
Bill Pmt -Ch...	02/23/20:	5178	Account # 27121...	105-Summit- Che...		Account...	-81.06
Bill Pmt -Ch...	02/23/20:	5183	Account # 28029...	105-Summit- Che...		Account...	-108.78
Bill Pmt -Ch...	02/23/20:	5185	Account # 28029...	105-Summit- Che...		Account...	-120.09
<b>Symfab</b>							
Bill	02/16/20:		Invoice # 000183	Accounts Payable		8560 Eq...	-1,095.00
Bill Pmt -Ch...	02/16/20:	5146	Invoice # 000183	105-Summit- Che...		Account...	-1,095.00
<b>T. Krausmann</b>							
Bill	02/25/20:		PWC rescue cou...	Accounts Payable		7120 Tra...	-700.00
Bill Pmt -Ch...	02/25/20:	5188	PWC rescue cou...	105-Summit- Che...		Account...	-700.00
<b>T. Rathbun</b>							
Bill	02/16/20:			Accounts Payable		6084 Ja...	-98.40
Bill Pmt -Ch...	02/16/20:	5147		105-Summit- Che...		Account...	-98.40
<b>Terminix</b>							
Bill	02/09/20:		Customer # 1085...	Accounts Payable		6180 Ma...	-95.00
Bill Pmt -Ch...	02/09/20:	5124	Customer # 1085...	105-Summit- Che...		Account...	-95.00
<b>TIAA Bank</b>							
Bill	02/23/20:		Contract # 20432...	Accounts Payable		6820 Re...	-259.80
Bill Pmt -Ch...	02/23/20:	5179	Contract # 20432...	105-Summit- Che...		Account...	-259.80
<b>Topo Construction</b>							
Bill	02/02/20:		Invoice Stn 3 Sho...	Accounts Payable		6180 Ma...	-4,750.00
Bill	02/02/20:		Invoice for Stn 1 ...	Accounts Payable		6180 Ma...	-450.00
Bill Pmt -Ch...	02/02/20:	5094	Invoice Stn 3 Sho...	105-Summit- Che...		Account...	-4,750.00
Bill Pmt -Ch...	02/02/20:	5100	Invoice for Stn 1 ...	105-Summit- Che...		Account...	-450.00
<b>Town of Windsor</b>							
Bill	02/16/20:		AT& T Bill Sept, ...	Accounts Payable		7320 Util...	-179.85
Bill Pmt -Ch...	02/16/20:	5148	AT& T Bill Sept, ...	105-Summit- Che...		Account...	-179.85
<b>True Value Hardware</b>							
Bill	02/16/20:		Account # 725-164	Accounts Payable		-SPLIT-	-179.67
Bill Pmt -Ch...	02/16/20:	5149	Account # 725-164	105-Summit- Che...		Account...	-179.67
<b>Tucker Bierbaum, M.D.</b>							
Bill	02/09/20:		February 2021	Accounts Payable		6500 Pro...	-2,500.00
Bill Pmt -Ch...	02/09/20:	5125	February 2021	105-Summit- Che...		Account...	-2,500.00
<b>US-Bank Office Equipment</b>							
Bill	02/02/20:		Invoice # 434099...	Accounts Payable		6820 Re...	-439.31
Bill Pmt -Ch...	02/02/20:	5095	Invoice # 434099...	105-Summit- Che...		Account...	-439.31
Bill	02/09/20:		Invoice # 434952...	Accounts Payable		6820 Re...	-586.72
Bill Pmt -Ch...	02/09/20:	5126	Invoice # 434952...	105-Summit- Che...		Account...	-586.72
<b>US Bank-National Assoc</b>							
Bill	02/02/20:		Account # 4246 0...	Accounts Payable		-SPLIT-	-15,754.11
Bill Pmt -Ch...	02/02/20:	5101	Account # 4246 0...	105-Summit- Che...		Account...	-15,754.11
<b>Verizon Wireless</b>							
Bill	02/23/20:		Account # 37134...	Accounts Payable		7320 Util...	-2,064.88
Bill Pmt -Ch...	02/23/20:	5180	Account # 37134...	105-Summit- Che...		Account...	-2,064.88
<b>West Coast Frame</b>							
Bill	02/16/20:		Invoice # 58838	Accounts Payable		-SPLIT-	-9,843.11
Bill Pmt -Ch...	02/16/20:	5150	Invoice # 58838	105-Summit- Che...		Account...	-9,843.11
<b>WEX BANK</b>							
Bill	02/09/20:		Invoice # 70071707	Accounts Payable		7201 Ga...	-1,223.27
Bill Pmt -Ch...	02/09/20:	5127	Invoice # 70071707	105-Summit- Che...		Account...	-1,223.27
<b>Wittman Enterprises, LLC.</b>							
Bill	02/02/20:		Invoice # 20120229	Accounts Payable		6666- A...	-286.88
Bill Pmt -Ch...	02/02/20:	5096	Invoice # 20120229	105-Summit- Che...		Account...	-286.88
<b>ZOLL Medical Corporation</b>							
Bill	02/02/20:		Invoice # 3214938	Accounts Payable		6261 Me...	-564.50
Bill	02/02/20:		Invoice # 3220679	Accounts Payable		6261 Me...	-3,659.07
Bill Pmt -Ch...	02/02/20:	5097	Invoice # 3214938	105-Summit- Che...		Account...	-564.50
Bill Pmt -Ch...	02/02/20:	5102	Invoice # 3220679	105-Summit- Che...		Account...	-3,659.07



**Sonoma County Fire District  
Board of Directors  
Staff Report**

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**Date:** 03/16/2021

**Topic:** Appoint negotiators to negotiate a Memorandum of Understanding (“MOU”) for wages and benefits between the Sonoma County Fire District and the International Association of Firefighters, L1401, Sonoma County Professional Firefighters Association (“Association”).

**Recommendation:**

Consider appointing the Fire Chief, Deputy Chief Gustafson, and one Board Director as negotiators.

**Financial Impact:**

None.

**Background:**

The current MOU expires on June 30, 2021. The Association has submitted a letter to the Board of Directors requesting to begin negotiations on a new MOU. The Board is required to appoint negotiators to negotiate the MOU on their behalf. Final approval of any new MOU will be agendized for a public meeting and public vote by the Board of Directors.

**Attachments:**

1. Letter from the Sonoma County Professional Firefighters-Local 1401.





***Sonoma County Professional Fire Fighters – Local 1401***

***P.O. Box 1251, Santa Rosa, CA 95402-1251***

***Please Visit our web site @ [www.srff.org](http://www.srff.org)***



Director  
**Ryan Estes**  
707 478-1898  
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Deputy Director  
**Mike Stornetta**  
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Secretary  
**Dennis Rutkowski**  
707 483-7322  
Email:

President Klick,

The Sonoma County Professional Firefighters would like to formally request to meet with the Sonoma County Fire District Negotiations Team to be appointed by the Board of Directors.

The Memorandum of Understand that is set to expire on June 30, 2021 and we would like to begin negotiations.

We look forward to meeting with the negotiating team.

Thank you for your time.

*Ryan Estes*

Ryan Estes  
Affiliate Director  
Sonoma County Professional Firefighters – Local 1401

***PROGRESS THROUGH UNITY***

**Representing the Professional Fire Fighters of the Sonoma County Fire District.**

Affiliated with • International Association of Fire Fighters • California Professional Fire Fighters



California Public Employees' Retirement System  
P.O. Box 942715 | Sacramento, CA 94229-2715  
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

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## Payroll

# Circular Letter

January 8, 2020

Circular Letter: 200-003-20

Distribution: IV, VI, X, XII, XVI

**To:** All CalPERS Contracted Agencies (Public Agency, Schools, and State)  
**Subject:** Statutory and Regulatory Requirements for Publicly Available Pay Schedules

### Purpose

The purpose of this Circular Letter is to inform all CalPERS Contracted Agencies of the requirements for providing CalPERS with a Publicly Available Pay Schedule in compliance with the Public Employees' Retirement Law (PERL), Public Employees' Pension Reform Act of 2013 (PEPRA), and Title 2 of the California Code of Regulations (CCR).

### Purpose of Publicly Available Pay Schedules

Under the PERL and PEPRA, compensation earnable and pensionable compensation are determined in accordance with amounts identified on publicly available pay schedules.

### Compensation Earnable

Under Government (Gov.) Code sections 20636 and 20636.1, compensation earnable means the pay rate and special compensation of the member, as further defined by those statutes.

Pay rate for contracting agency and school members is deemed the normal monthly rate of pay or base pay of the member paid in cash to similarly situated members of the same group or class of employment for services rendered on a full-time basis during normal working hours, pursuant to publicly available pay schedules. Pay rate for contracting agency and school members who are not in a group or class is deemed the monthly rate of pay or base pay of the member, paid in cash and pursuant to publicly available pay schedules, for services rendered on a full-time basis during normal working hours, subject to specified limitations.

Pay rate for state members is deemed the average monthly remuneration paid in cash out of funds paid by the employer to similarly situated members of the same group or class of employment, in payment for the member's services or for time during which the member is excused from work, as further specified by subdivision (g) of Gov. Code 20636, pursuant to publicly available pay schedules.

### **Pensionable Compensation**

Pursuant to Gov. Code section 7522.34, pensionable compensation of a new member of any public retirement system means the normal monthly rate of pay or base pay of the member paid in cash to similarly situated members of the same group or class of employment for services rendered on a full-time basis during normal working hours, pursuant to publicly available pay schedules, subject to specified limitations.

### **Requirements of Publicly Available Pay Schedules**

Subdivision (a) of CCR section 570.5 defines the requirements for a publicly available pay schedule used to determine pay rates.

Pay rates shall be limited to the amount listed on a pay schedule that must meet all the following eight (8) requirements:

1. Be duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws
2. Identify the position title for every employee position
3. Show the pay rate as a single amount or multiple amounts within a range for each identified position
4. Indicate the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually
5. Be posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's website
6. Indicate an effective date and date of any revisions
7. Is retained by the employer and available for public inspection for not less than five years
8. Does not reference another document in lieu of disclosing the pay rate

Here is an example of a compliant pay schedule, to the extent it has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meeting laws, it is posted on the employer's website, and it is retained by the employer and available for public inspection for not less than five years:



City of CalPERS						
Salary Schedule for Fiscal Year 17-18						
Effective as of 07/01/2017						
Classification	Rate Type	Step 1	Step 2	Step 3	Step 4	Step 5
City Manager	Monthly	\$10,500	\$11,000	\$11,500	\$12,000	\$12,500
City Counsel	Monthly	\$10,000	\$10,500	\$11,000	\$11,500	\$12,000
City Clerk	Monthly	\$5,500	\$6,000	\$6,500	\$7,000	\$7,500
Call Center Representative	Monthly	\$5,000	\$5,500	\$6,000	\$6,500	\$7,000
Analyst	Monthly	\$5,000	\$5,500	\$6,000	\$6,500	\$7,000
Assistant	Monthly	\$4,500	\$5,000	\$5,500	\$6,000	\$6,500
<b>Revised as of 09/01/2017 and adopted by the Board as of 09/15/2017</b>						

### Special Compensation

Pursuant to CCR section 571 for classic members, and CCR section 571.1 for new members under PEPR, special compensation items are defined under an exclusive list. Each special compensation item shall be reported separately from pay rate, in accordance with the criteria described in those regulations. Therefore, a publicly available pay schedule in which the special compensation items are reflected in the pay rates does not comply with CCR section 570.5.

### Absence of Publicly Available Pay Schedule

If an employer fails to meet the requirements of subdivision (a) of CCR section 570.5, under subdivision (b), the board may determine in its sole discretion an amount that will be considered as pay rate, taking into consideration all information it deems relevant including, but not limited to, the following:

- Documents approved by the employer's governing body in accordance with requirements of public meeting laws and maintained by the employer
- Last pay rate listed on a pay schedule that conforms to the requirements of subdivision (a) with the same employer for the position at issue
- Last pay rate for the member that is listed on a pay schedule that conforms with the requirements of subdivision (a) with the same employer for a different position
- Last pay rate for the member in a position that was held by the member and that is listed on a pay schedule that conforms to the requirements of subdivision (a) of a former CalPERS employer.

### Importance of Publicly Available Pay Schedule

Publicly available pay schedules are required by CalPERS and are a critical component to verify all members' pay rates when calculating members' retirement benefits. Maintaining a compliant publicly available pay schedule will support transparency and expedite CalPERS' review process.

Failure to provide CalPERS with a compliant publicly available pay schedule may result in a retirement benefit being delayed.

## Questions

It is the employer's responsibility to comply with all terms and conditions set forth in the employer's contract with CalPERS and to ensure all reportable information is compliant with the PERL, PEPR, and the CCR.

If you have any questions or concerns, contact the CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**), or email [MOU\\_Review@calpers.ca.gov](mailto:MOU_Review@calpers.ca.gov).

Renee Ostrander, Chief  
Employer Account Management Division

Sonoma County Fire District | Salary Schedule  
Effective as of 05/01/2020

Classification Title	Rate Type	Step 1	Step 2	Step 3
Deputy Chief/Support	Annually	\$ 168,224.00	\$ 173,271.00	\$ 178,469.00
Deputy Chief/Operations	Annually	\$ 168,224.00	\$ 173,271.00	\$ 178,469.00

**Out of Classification Pay (OOC):**

A Deputy Chief assigned by the Fire Chief (or Board of Directors) as Acting Fire Chief shall receive 5% OOC commencing on the fifth day (5<sup>th</sup>) of the day of the OOC assignment forward and continuously up to the point when the Fire Chief becomes available.

**On Call / Stand-by Pay (“Duty Chief” assignment):**

Deputy Chiefs shall receive \$150 per day stand-by pay when required to work a Duty Chief assignment (24 hours on-call) and shall be paid time and one-half (1.5) portal to portal when responding to an emergency or an emergent need of the district after normal business hours. Duty Chiefs shall respond to the following types of incidents: 2<sup>nd</sup> alarm working structure or vegetation fire; active hazardous materials incident; active water rescue; multi-casualty incident, in the absents of the on-duty Battalion Chief, or when summoned by the on-duty battalion chief. Refer to Duty Chief policy for specifics.

**Battalion Chief Coverage Pay:**

In the event a battalion shift (A, B, or C shift) cannot be filled and the hire back procedure has been exhausted, the Deputy Chief who covers the Battalion Chief shift shall receive \$588 for a weekday shift, \$1176 for a weekend or holiday shift.



Sonoma County Fire District | Salary Schedule  
Effective as of 01/01/2020

Classification Title	Rate Type	Step 1	Step 2	Step 3
Battalion Chief/Shift	Annually	\$137,884.00-\$142,020.52	\$142,021.00-\$146,281.63	\$146,282.00-\$150,670.46
Division Chief/Training and Safety	Annually	\$144,778.00-\$149,121.34	\$149,122.00-\$153,595.66	\$153,596.00-\$158,203.88
Division Chief/Fire Marshal	Annually	\$144,778.00-\$149,121.34	\$149,122.00-\$153,595.66	\$153,596.00-\$158,203.88
Division Chief/EMS	Annually	\$144,778.00-\$149,121.34	\$149,122.00-\$153,595.66	\$153,596.00-\$158,203.88

**Out of Classification Pay:**

Division Chief/Battalion Chiefs assigned by the Fire Chief in an acting capacity will receive OOC for each hour serving in the acting positions. OOC includes Acting Deputy Chief; 5% and Acting Fire Chief; 10%. Appointments to ADC and AFC shall be at the discretion of the Fire Chief.

**On-Call Pay:**

Division Chief/Battalion Chiefs assigned to an on-call position (Duty Chief, Investigator, etc) on their routine day off, shall receive a daily stipend of \$150. Any hours worked if deployed, shall be compensated at their OT rate for the hours worked. Refer to Duty Chief policy for specifics.

Sonoma County Fire District | Salary Schedule

Effective as of 01/01/2019

Classification Title	Rate Type	Step 1	Step 2	Step 3
Executive Assistant	Annually	\$94,543.00-\$97,379.29	\$99,270.15-\$102,248.25	\$104,233.66-\$107,360.67
Finance Manager	Annually	\$94,543.00-\$97,379.29	\$99,270.15-\$102,248.25	\$104,233.66-\$107,360.67
Benefits Administrator	Annually	\$67,000.00-\$69,010.00	\$70,350.00-\$72,460.50	\$73,867.50-\$76,083.53
Accounting Support	Annually	\$67,000.00-\$69,010.00	\$70,350.00-\$72,460.50	\$73,867.50-\$76,083.53
Administrative Assistant	Annually	\$67,000.00-\$69,010.00	\$70,350.00-\$72,460.50	\$73,867.50-\$76,083.53
Fire Inspector	Hourly	\$35.00-\$36.05	\$36.05-\$37.13	\$37.85-\$38.99
Community Outreach Specialist	Hourly	\$26.00-\$26.78	\$27.30-\$28.12	\$28.67-\$29.53

**On Call / Stand-by Pay:**

Fire Inspectors who are assigned an on-call after normal business hours (“on call fire inspector”) shall receive \$100 per day stipend and shall receive time and one-half (1.5) portal to portal for a call out initiated by the incident commander. Overtime will be rounded to the nearest hour with a two-hour minimum. While on call, the on-call fire inspector shall be fit for regular duty and be able to respond to the district boundary within 30 minutes.

**Monthly Medical Stipend (Finance Manager Contract)**

\$788.00-\$2045.00 per month

Sonoma County Fire District | Salary Schedule  
 Effective as of 01/01/2021

Classification Title	Rate Type	Step 1	Step 2	Step 3	Step 4
Captain	Monthly	\$ 8,240.00	\$ 8,558.00	\$ 8,874.00	\$ 9,195.00
Engineer	Monthly	\$ 6,832.00	\$ 7,119.00	\$ 7,411.00	\$ 7,714.00
Firefighter	Monthly	\$ 5,713.00	\$ 6,029.00	\$ 6,346.00	\$ 6,662.00
Firefighter/Paramedic	Monthly	\$ 6,284.30	\$ 6,631.90	\$ 6,980.60	\$ 7,328.20

**Longevity Pay:**

- After 6 Year of Completed Service - 3% of Base Monthly Salary
- After 12 Year of Completed Service - 6% of Base Monthly Salary
- After 18 Year of Completed Service - 9% of Base Monthly Salary

**Incentive Pay:**

- Educational Incentive - 3% of Base Monthly Salary
- Bachelors Degree - 5% of Base Monthly Salary
- Bilingual- 3% of Base Monthly Salary
- Swiftwater Technician - 3% of Base Monthly Salary
- Hazardous Materials Technician - 2% of Base Monthly Salary
- FLSA- \$160.00-\$265.00 per month
- Premium Pay- 5% of fully burden hourly rate

**Holiday Pay:**

12 hours pay for 12 Holiday's per year; paid at regular hourly rate of pay



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03/11/21

Accrual Basis

**Sonoma County Fire District**  
**Balance Sheet**  
As of February 28, 2021

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	<u>Feb 28, 21</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
105-Summit- Checking	76,204.95
107-Summit- Payroll	128,970.75
109-Summit- ICS	9,805,289.86
CA Emp Retiree Benefit Trust	2,895,922.69
Total Checking/Savings	<u>12,906,388.25</u>
Total Current Assets	<u>12,906,388.25</u>
<b>TOTAL ASSETS</b>	<b><u>12,906,388.25</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Balance Equity	2,393,729.19
Operating Transfer	6,092,582.64
Retained Earnings	5,225,816.44
Net Income	-805,740.02
Total Equity	<u>12,906,388.25</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>12,906,388.25</u></b>

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03/11/21

Accrual Basis

**Russian River Fire Protection District**  
**Balance Sheet**  
**As of February 28, 2021**

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	<u>Feb 28, 21</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
105 · Bank of the West	-409.68
205 · Summit-Operating	-4.32
207 · Summit-Payroll	6,177.99
210 · Summit-Des. Reserve	109,331.95
220 · Summit ICS	841.51
225 · Summit Ambulance	58,289.42
<b>Total Checking/Savings</b>	<u>174,226.87</u>
<b>Total Current Assets</b>	174,226.87
Fixed Assets	1,620,683.36
Other Assets	<u>1,051,526.00</u>
<b>TOTAL ASSETS</b>	<u><u>2,846,436.23</u></u>
<b>LIABILITIES &amp; EQUITY</b>	2,846,436.23

## Sonoma County Fire District Budget vs. Actual

Accrual Basis

July 2020 through February 2021

	Jul '20 - Feb 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>10 - Taxes</b>				
1000 Property Taxes- CY Secur...	4,548,509.87	8,400,000.00	-3,851,490.13	54.1%
1001 CY Special Tax	3,346,056.76	5,675,000.00	-2,328,943.24	59.0%
1008 RDA Increment	-420,944.42	-761,000.00	340,055.58	55.3%
1011 Prop Tax Collection Fee	0.00	-90,000.00	90,000.00	0.0%
1014 AB 1290 RDA Pass-Throu...	115,821.77	210,000.00	-94,178.23	55.2%
1017- Residual Prop Tax	313,501.78	488,200.00	-174,698.22	64.2%
1020 Prop Taxes- CY Supp	46,548.97	84,000.00	-37,451.03	55.4%
1040 Prop Taxes- CY Unsecure	249,808.48	265,000.00	-15,191.52	94.3%
1060 Prop Taxes PY Secured	0.00			
1061 PY Special Tax	0.00	42,000.00	-42,000.00	0.0%
1080 Supp Prop Tax PY	44,252.72			
1100 Prop Taxes PY Unsecured	0.00			
<b>Total 10 - Taxes</b>	<b>8,243,555.93</b>	<b>14,313,200.00</b>	<b>-6,069,644.07</b>	<b>57.6%</b>
<b>17- Use of Money/Property</b>				
1700 Interest on Pooled Cash	2,767.72	5,000.00	-2,232.28	55.4%
1800 Rents & Concessions	30,876.56	36,000.00	-5,123.44	85.8%
<b>Total 17- Use of Money/Property</b>	<b>33,644.28</b>	<b>41,000.00</b>	<b>-7,355.72</b>	<b>82.1%</b>
<b>20- Intergovernmental Revenues</b>				
2440 ST HOPTR	7,230.46	90,300.00	-83,069.54	8.0%
2441 State-Other	182.03	22,929.00	-22,746.97	0.8%
2495- County Abatement Progr...	10,650.00	103,000.00	-92,350.00	10.3%
2500 Grant Income	0.00	434,000.00	-434,000.00	0.0%
2600-County Tax Exchange	1,789,230.00	1,800,000.00	-10,770.00	99.4%
2700- Town of Windsor	0.00	160,000.00	-160,000.00	0.0%
2750 Federal Grant	0.00	59,400.00	-59,400.00	0.0%
2899 Refunds- County Upstaffing	6,508.44			
2900 Refunds- ST Wages	500,608.55			
2905 Refunds- ST Other	139,771.78			
2906 Refunds- ST Apparatus	145,585.50			
<b>Total 20- Intergovernmental Rev...</b>	<b>2,599,766.76</b>	<b>2,669,629.00</b>	<b>-69,862.24</b>	<b>97.4%</b>
<b>30- Charges for Services</b>				
3145 Plans & Specs	8,929.50	50,000.00	-41,070.50	17.9%
3661 Fire Control Service	0.00	10,000.00	-10,000.00	0.0%
3670- Ambulance Billings	0.00	920,000.00	-920,000.00	0.0%
3700 Copy/Transcribe Fee	93.00			
<b>Total 30- Charges for Services</b>	<b>9,022.50</b>	<b>980,000.00</b>	<b>-970,977.50</b>	<b>0.9%</b>
<b>40- Miscellaneous Revenue</b>				
4040 Misc. Revenue	1,406.60	32,600.00	-31,193.40	4.3%
4041 Graton Rancheria	600,736.38	824,820.00	-224,083.62	72.8%
4100 Donations- Kincade	17,000.00			
4102 Donations/Reimbursements	37,337.39			
4103 Work Comp Reimbursemen...	87,471.37	25,000.00	62,471.37	349.9%
4104 Insurance reimbursement	5,306.22			
4105 Donations Walbridge	200.00			
4159 Lytton Tribal Funds	0.00	50,000.00	-50,000.00	0.0%
4600 Sale of Fixed Asset	25,000.00			
<b>Total 40- Miscellaneous Revenue</b>	<b>774,457.96</b>	<b>932,420.00</b>	<b>-157,962.04</b>	<b>83.1%</b>
<b>Total Income</b>	<b>11,660,447.43</b>	<b>18,936,249.00</b>	<b>-7,275,801.57</b>	<b>61.6%</b>



**Sonoma County Fire District  
Budget vs. Actual  
July 2020 through February 2021**

Accrual Basis

	Jul '20 - Feb 21	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
<b>50 Salaries/Employ Benefits</b>				
5906 Volunteer Firefighters	14,080.00	38,500.00	-24,420.00	36.6%
5907 Apprentice Firefighters	41,769.40	31,500.00	10,269.40	132.6%
5910 Perm Position	4,289,943.26	9,296,003.00	-5,006,059.74	46.1%
5911 Part Time	11,551.75	36,000.00	-24,448.25	32.1%
5912 Overtime	1,122,294.80	1,300,000.00	-177,705.20	86.3%
5913 On-Call Stipends	44,200.00	125,000.00	-80,800.00	35.4%
5914 Overtime-ST	1,562,858.01			
5915 ST Coverage	444.40			
5916 OT ST Coverage	387,809.13			
5918 OOC Strike Team OT	2,207.28			
5919 Overtime-COVID	8,025.53			
5923 PERS District Expense	1,188,850.37	1,726,719.00	-537,868.63	68.9%
5924 Medi/FICA	135,699.46	128,012.00	7,687.46	106.0%
5929- Retiree HealthIns/Benefit	119,820.13	144,000.00	-24,179.87	83.2%
5930 Health Insurance	1,035,516.74	1,634,940.00	-599,423.26	63.3%
5931 Disability Insurance	17,601.90	26,400.00	-8,798.10	66.7%
5932 Dental Insurance	82,309.92	146,880.00	-64,570.08	56.0%
5933 Life Insurance	6,139.63	5,520.00	619.63	111.2%
5934 Vision Insurance	5,754.04	8,640.00	-2,885.96	66.6%
5935 Unemployment Insure	14,935.98	22,000.00	-7,064.02	67.9%
5940 Work Comp Premium	588,966.00	794,800.00	-205,834.00	74.1%
5970 Payroll Contingency	0.00	53,400.00	-53,400.00	0.0%
5971- PTO Payout	11,023.60	35,000.00	-23,976.40	31.5%
5972 Medical Stipend	22,996.00	38,000.00	-15,004.00	60.5%
<b>Total 50 Salaries/Employ Benefits</b>	<b>10,714,797.33</b>	<b>15,591,314.00</b>	<b>-4,876,516.67</b>	<b>68.7%</b>
<b>60 - Services/Supplies</b>				
6015 Annexation Costs	33,570.97	100,000.00	-66,429.03	33.6%
6021 Uniform Expense	32,480.15	92,300.00	-59,819.85	35.2%
6022 Safety Clothing	23,150.44	144,500.00	-121,349.56	16.0%
6040 Communications	9,938.88	92,947.00	-83,008.12	10.7%
6060 Food	21,132.73	5,500.00	15,632.73	384.2%
6084 Janitorial Supplies	15,937.23	20,000.00	-4,062.77	79.7%
6100-Insurance	74,171.00	88,750.00	-14,579.00	83.6%
6140 Maintenance Equip. & Ap...	231,014.58	215,300.00	15,714.58	107.3%
6154 Maintenance-Hose Replace	2,599.41	66,810.00	-64,210.59	3.9%
6180 Maintenance Buildings/I...	42,978.09	47,500.00	-4,521.91	90.5%
6261 Medical Supplies	44,117.98	138,000.00	-93,882.02	32.0%
6280 Memberships	3,220.12	22,400.00	-19,179.88	14.4%
6300 Prevention Materials	5,650.56	20,000.00	-14,349.44	28.3%
6400 Office Expense	7,071.85	15,000.00	-7,928.15	47.1%
6410 Postage	1,342.66	2,500.00	-1,157.34	53.7%
6457 Computer Charges	108,441.78	138,750.00	-30,308.22	78.2%
6461 Employee Wellness Progr...	7,681.55	78,800.00	-71,118.45	9.7%
6462- Furniture	13,088.46	17,500.00	-4,411.54	74.8%
6463 Resource Materials	17,529.53	23,300.00	-5,770.47	75.2%
6500 Professional Services	114,050.52	430,500.00	-316,449.48	26.5%
6501 Abatement Contractors	22,932.00	103,000.00	-80,068.00	22.3%
6502 Mountain Stn.	0.00			
6526 Dispatch Services	8,684.08			
6587 LAFCO charges	29,338.00	20,000.00	9,338.00	146.7%
6610 Legal Services	100,375.22	108,000.00	-7,624.78	92.9%
6630 Audit/Accounting Services	495.00	16,000.00	-15,505.00	3.1%
6633 Payroll Expense	8,402.56	15,000.00	-6,597.44	56.0%
6634 Bank Service Charges	20.00	3,500.00	-3,480.00	0.6%
6654 Medical Exams	115.00			
6666- Ambulance Charges	27,634.21	80,000.00	-52,365.79	34.5%
6800 Public/Legal Services	3,384.00	1,000.00	2,384.00	338.4%
6820 Rent/Leases Equipment	26,918.28	38,900.00	-11,981.72	69.2%
6880 Small Tools/Instruments	7,071.98	33,150.00	-26,078.02	21.3%
6881 Safety Equipment	14,885.64	37,600.00	-22,714.36	39.6%
7120 Training-in-Service	16,101.42	140,100.00	-123,998.58	11.5%
7150- Employee Recognition	872.99	2,500.00	-1,627.01	34.9%
7201 Gas/Oil	72,093.13	82,000.00	-9,906.87	87.9%

**Sonoma County Fire District**  
**Budget vs. Actual**  
 July 2020 through February 2021

Accrual Basis

	Jul '20 - Feb 21	Budget	\$ Over Budget	% of Budget
7250 Reimbursable Expense-ST	12,276.80			
7300 Travel/Transportation	27,671.57			
7320 Utilities	122,356.35	118,500.00	3,856.35	103.3%
<b>Total 60 - Services/Supplies</b>	<b>1,310,796.72</b>	<b>2,559,607.00</b>	<b>-1,248,810.28</b>	<b>51.2%</b>
<b>75 - Long Term Debt</b>				
7910 LT Debt Principal	157,950.93	179,375.00	-21,424.07	88.1%
7930 Interest on LT Debt	17,234.84	23,873.00	-6,638.16	72.2%
<b>Total 75 - Long Term Debt</b>	<b>175,185.77</b>	<b>203,248.00</b>	<b>-28,062.23</b>	<b>86.2%</b>
<b>85 - Capital Expenditures</b>				
8510 Buildings/Equipment	663,933.86	1,566,726.00	-902,792.14	42.4%
8560 Equipment	109,993.42	180,000.00	-70,006.58	61.1%
8570 CERBT Contributions	0.00	350,000.00	-350,000.00	0.0%
<b>Total 85 - Capital Expenditures</b>	<b>773,927.28</b>	<b>2,096,726.00</b>	<b>-1,322,798.72</b>	<b>36.9%</b>
<b>Total Expense</b>	<b>12,974,707.10</b>	<b>20,450,895.00</b>	<b>-7,476,187.90</b>	<b>63.4%</b>
<b>Net Ordinary Income</b>	<b>-1,314,259.67</b>	<b>-1,514,646.00</b>	<b>200,386.33</b>	<b>86.8%</b>
<b>Net Income</b>	<b>-1,314,259.67</b>	<b>-1,514,646.00</b>	<b>200,386.33</b>	<b>86.8%</b>