



## Sonoma County Fire District Board of Directors

### Regular Board Meeting Minutes

Tuesday May 18, 2021 5:00PM

Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor  
Pursuant to the Governor of California's Executive Order N-25-20

Dated March 12, 2020

This meeting will be held via teleconference (information below)  
1-301-715-8592

Meeting ID: 962 5966 9076

Join Zoom Meeting

<https://zoom.us/j/96259669076>

Thank you for supporting our COVID-19 precautions.

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#### CALL TO ORDER

Klick called meeting to order at 5:00

Present for Staff: Chief Heine, Bolduc, Washington, Gustafson, Busch, Flowers

Present for Counsel: Adams

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

President Klick-present

Director Treanor-absent

Vice President Tognozzi-present Secretary/Treasurer Weaver-present

Director So-present

Director Hamann-present

Director Briare-present

#### REPORT OUT ON CLOSED SESSION

1. April 20, 2021- No action taken
2. May 4, 2021- No action taken

#### OPEN TIME FOR PUBLIC EXPRESSION

None

#### RECOGNITION

John Keller

The District recognized John Keller for his 8 years of service as our Courier. Chief Gustafson presented him with a plaque. We all thank him for his service.

#### AGENDA ADJUSTMENTS

None

#### SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT

*An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.*

President Estes reported that everyone is focused on training; new recruits are just about finished with the academy; congratulated John Keller on his retirement; we are working on integrating Forestville staff; recognized upcoming retirements.

#### DIRECTOR REPORTS

None

#### FIRE CHIEF'S REPORT

Chief Heine reviewed the activities of the crews and the events over the month. He highlighted the station 6 construction is underway; Contract with REACH is in progress and will be ready for review soon; Hiring of FF/Medics, Community Outreach Specialist has been hired and will start June 1, 2021.; Academy begins on April 1, 2021; Training and Operations have been busy; Station 4 continues to be the busiest station and the total call volume for the month was 670; Ambulance RFQ should be finished at the State level soon; finished hose and pump testing;

#### CONSENT CALENDAR ITEMS

A motion by Briare and a second by So approved the minutes from the April 6, 2021 Special Board Meeting and the April 20, 2021 Regular Board Meeting as well as the bills and payables for April 2021. 6-0-1 Roll call vote.

#### DISCUSSION ITEMS

1. **RECORD RETENTION**

*Staff will brief Board on proposed plan for record retention.*



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Counsel Adams reviewed the States records retention and management information and stated that we would need to consider working on cleaning out old records from all our previously annexed Districts. The District will work on developing a policy and will bring it to the Board for a future vote.

**ACTION ITEMS**

**1. RESOLUTION 2021-08 DECLARING WEEDS AND RUBBISH UPON OR IN FRONT OF CERTAIN PROPERTIES WITHIN THE SONOMA COUNTY FIRE DISTRICT TO BE A PUBLIC NUISANCE**

*The Board will consider approving Resolution 2021-08 Declaring weeds and rubbish upon or in front of certain properties within the Sonoma County Fire District to be a public nuisance; and directing the Sonoma County Fire District to give notice thereof pursuant to Section 14892 of the Health and Safety Code.*

**A motion by Hamann and a second by Briare approved Resolution 2021-08. 6-0-1 Roll call vote taken.**

**2. SURPLUS AND DONATION OF TYPE 3 FIRE ENGINE**

*The Board will consider the surplus/donation of Engine 7576 to Bodega Bay Fire Protection District.*

**A motion by So and a second by Briare approved the surplus of engine 7576 and donation of the apparatus to Bodega Bay Fire Protection District. 6-0-1 Roll call vote taken.**

**COMMITTEE REPORT**

1. Standing Committee: Finance Committee- **Special meeting on June 2, 2021 for draft FY 21/22 Budget.**
2. Ad Hoc: Facilities- **Chief Gustafson reported that the station 6 project is moving forward very well with just a few delays. It is still anticipated that the crews should be able to use it in the Fall.**

**FINANCIAL REPORTS**

Enclosed

**COMMUNICATIONS**

None

**Entered into closed session at 5:38**

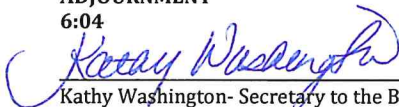
**CLOSED SESSION**

1. Anticipated Litigation (two cases) (Government Code Section 54956.9(b)).
2. Conference with Labor Negotiators (Government Code Section 54957.6)
  - a. Agency designated representative: Chief Heine
  - b. Represented employees: International Association of Firefighters, Local 1401, Sonoma County Professional Firefighters Association

**REPORT OUT ON CLOSED SESSION WILL BE AT OPEN MEETING ON JUNE 15, 2021**

**ADJOURNMENT**

**6:04**

  
Kathy Washington- Secretary to the Board